ONLINE APPLICATION SUBMISSION PROCEDURE

PERMISSION FOR LAYING/ ESTABLISHING UNDERGROUND TELEGRAPH INFRASTRUCTURE/ OFC OR TAKING FIBRE TO HOME (FORM-2)

1. Applicant sign-in (login) to RajSSO (https://sso.rajasthan.gov.in) portal using his/ her SSOID as shown in figure below.

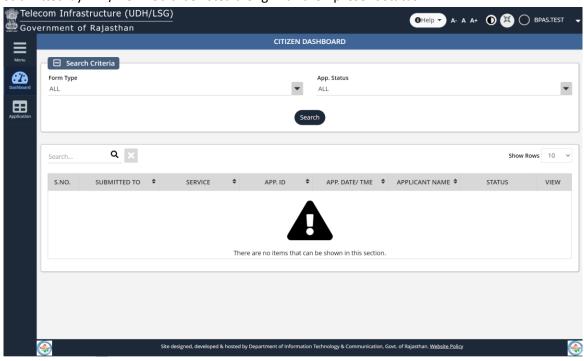


2. After successful sign-in (login), applicant selects "TELECOM INFRASTRUCTURE (UDH/ LSG)" from the available list of applications as shown in figure below.

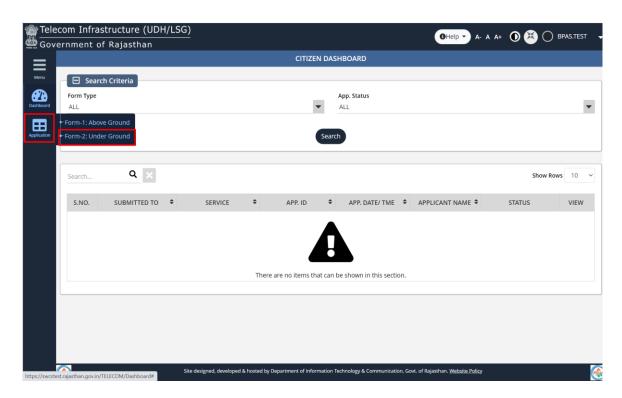




3. Applicant will see the following interface i.e. CITIZEN DASHBOARD where all the applications submitted by him/ her would be listed along with their present status.

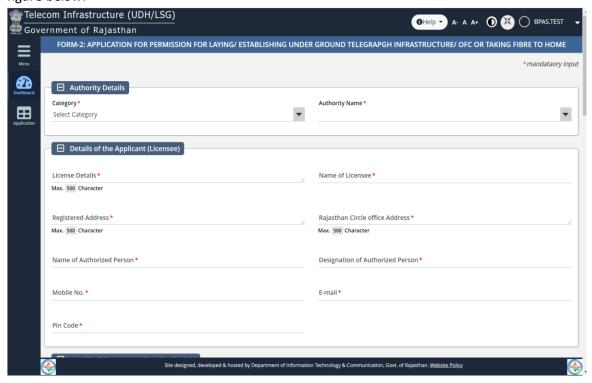


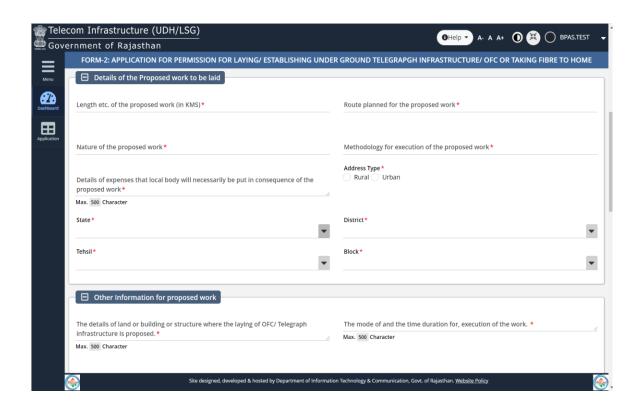
4. Applicant clicks on "APPLICATION" icon as highlighted in the figure below and selects "FORM-2 Under Ground" to submit application afresh.



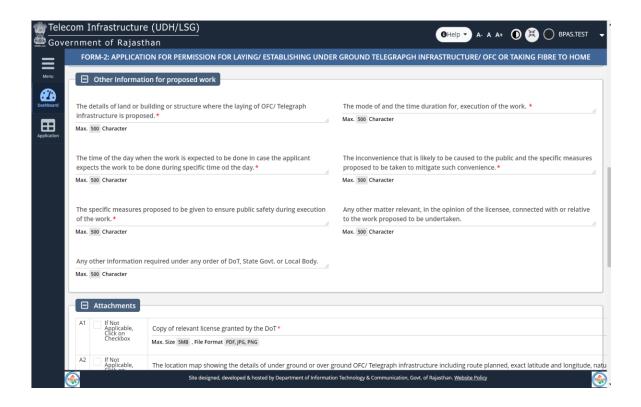


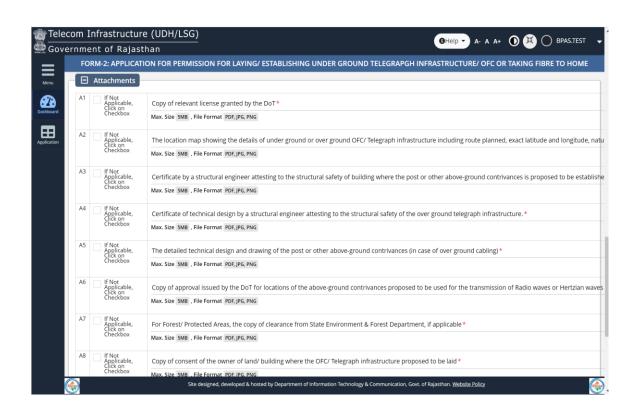
5. Applicant fills all the required mandatory inputs and uploads the required and relevant supporting documents and then clicks the "SUBMIT" button to submit the application as highlighted in the figure below.



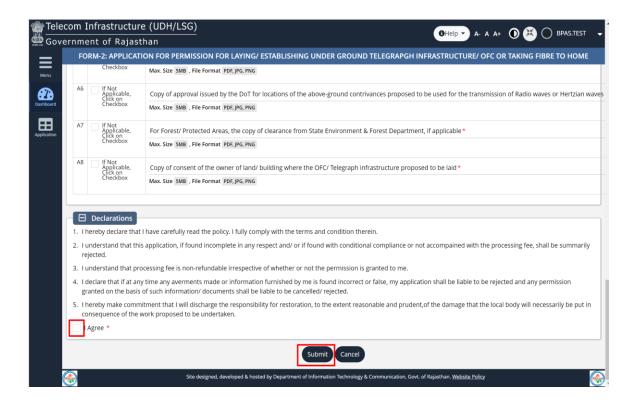




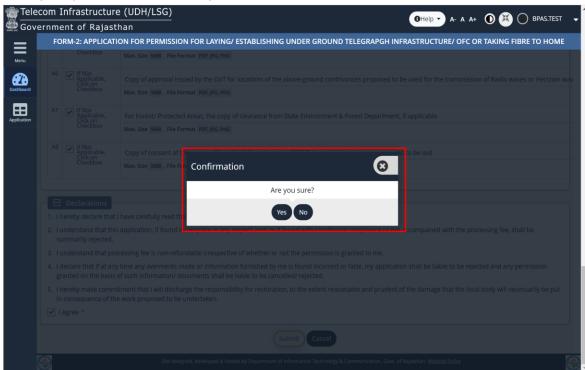






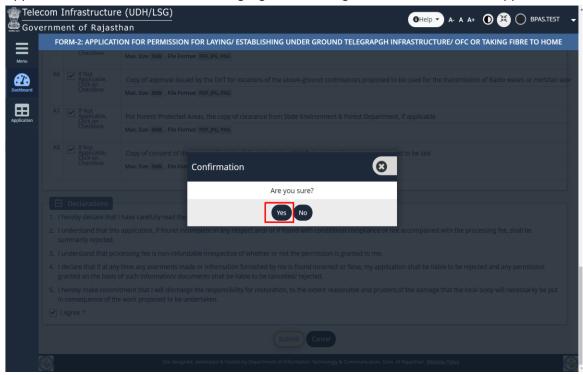


6. Applicant is presented with a confirmation window as highlighted in the figure below wherein he/she is prompted to confirm the request submission.



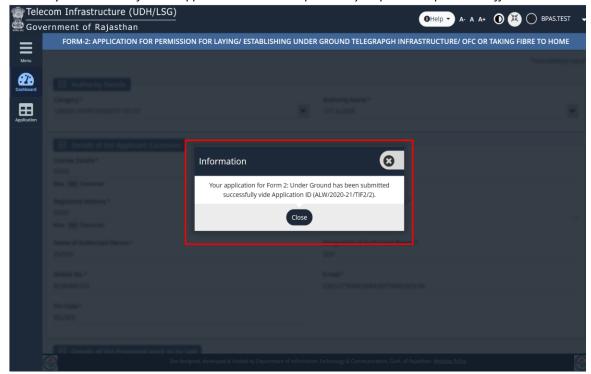


7. Applicant clicks on the YES button as highlighted in the figure below to submit the application.



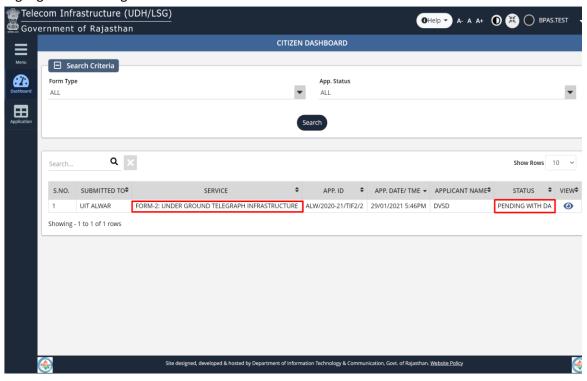
8. Applicant is immediately acknowledged the receipt of his/ her submission as highlighted in the figure below. Also, an Email/ SMS acknowledgement is sent to the applicant by system.

Note: - System also notifies the applicant about site inspection by respective department officer.





9. Application status is now updated as "PENDING WITH <DEPT-OFFICER>" by the system as highlighted in the figure below.



THANK YOU

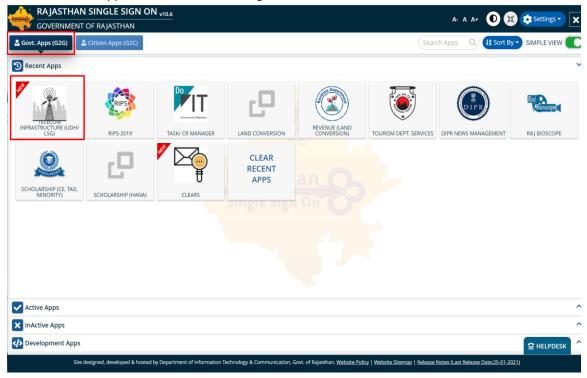
ONLINE APPLICATION DISPOSAL PROCEDURE

PERMISSION FOR LAYING/ ESTABLISHING UNDERGROUND TELEGRAPH INFRASTRUCTURE/ OFC OR TAKING FIBRE TO HOME (FORM-2)

1. Dept. Officer (preferably DA sign-in (login) to RajSSO (https://sso.rajasthan.gov.in) portal using his/her SSOID as shown in figure below.

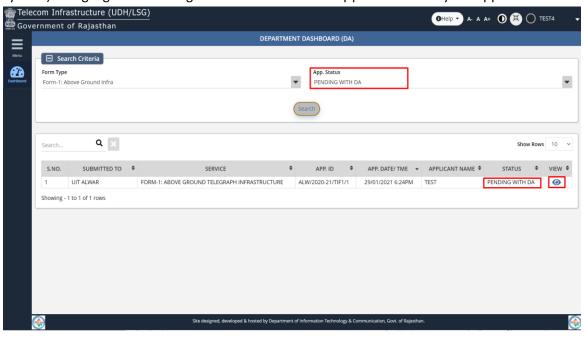


2. After successful sign-in (login), DA selects "TELECOM INFRASTRUCTURE (UDH/ LSG)" from the available list of applications as shown in figure below.

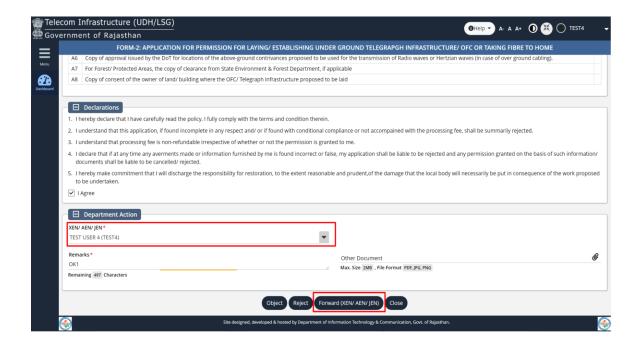




3. DA will see the following interface i.e. DEPARTMENT DASHBOARD (DA) where all the applications pending for his/ her disposal in this stage would be listed. DA clicks on the VIEW button (eye symbol) as highlighted in the figure below to access the application sent by the applicant.

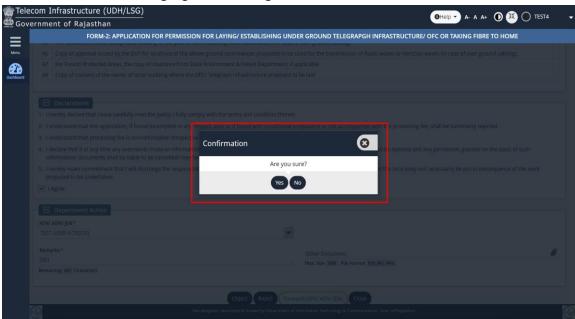


4. DA thoroughly reviews the details entered by applicant and forwards the "FORM-2 UNDER GROUND" application to concerned XEN/ AEN/ JEN simultaneously by clicking the button "FORWARD (XEN/ AEN/ JEN)" as highlighted in the figure below.

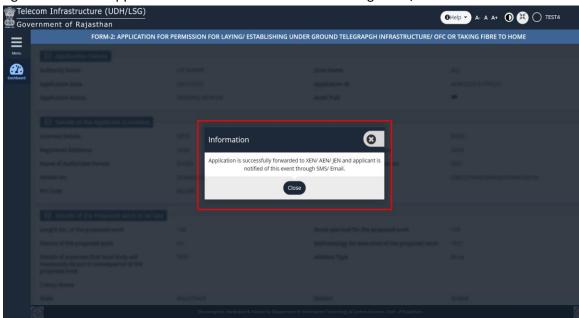




5. Upon clicking the "FORWARD (XEN/ AEN/ JEN)" button, system prompts the DA with a confirmation window as highlighted in the figure below.

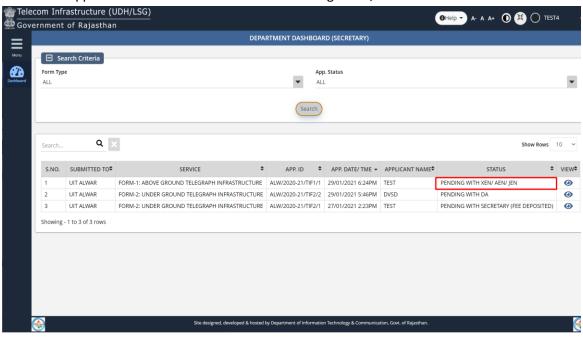


6. Upon clicking the YES button, system presents a confirmation message to DA as highlighted in the figure below and Applicant is also notified of this event through SMS/ Email.

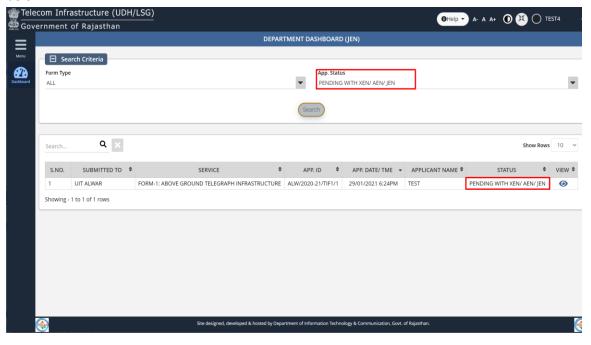




7. Application status is now updated as "PENDING WITH XEN/ AEN/ JEN" as highlighted in the figure below and applicant is also notified of this event through SMS/ Email.

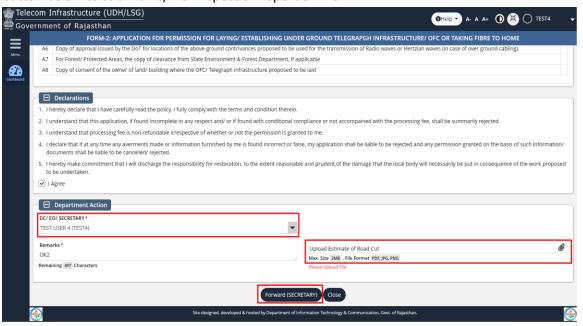


8. Similarly, XEN/ AEN/ JEN login to the system to access the application as highlighted in the figure below.

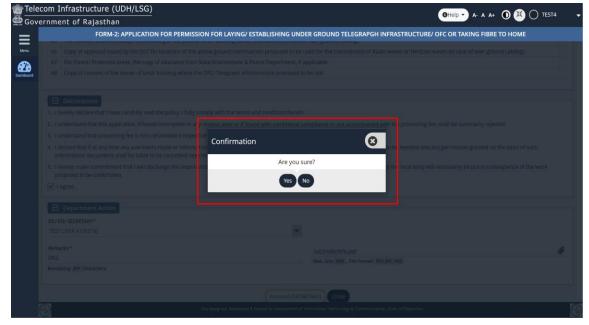




9. XEN/ AEN/ JEN scrolls to the end of the application as highlighted in the figure below to review the application and supporting documents and then perform the site. Once the inspection is completed, XEN/ AEN/ JEN login to the system and selects the OFFICER, also upload the Estimate Document of "ROAD CUT" and clicks the "FORWARD (SECRETARY)" button as highlighted in the button below to submit his/ her inspection report online.

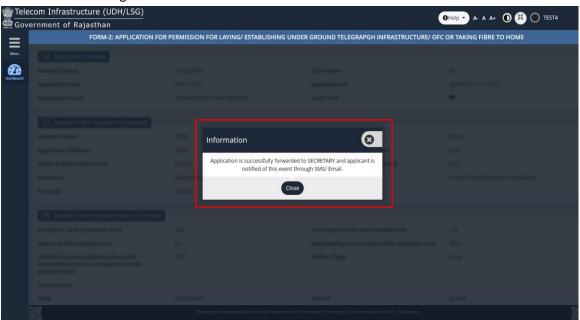


10. Upon clicking the "FORWARD (SECREATRY)" button, system prompts the XEN/ AEN/ JEN with a confirmation window as highlighted in the figure below.

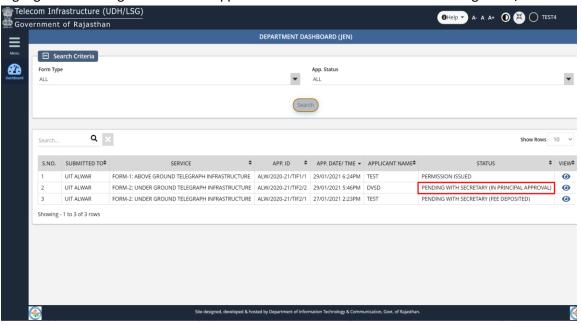




11. Upon clicking the YES button as highlighted above, XEN/ AEN/ JEN is presented with another confirmation message as shown below.

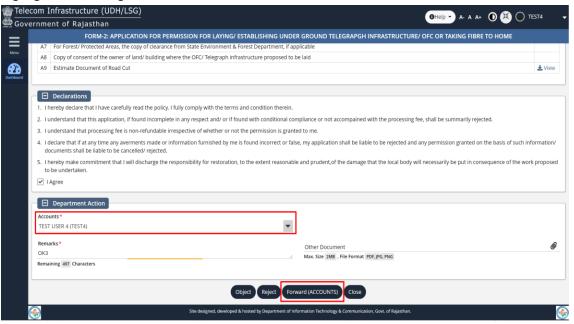


12. Application status is now updated as "PENDING WITH SECREATRY (IN PRINCIPAL APPROVAL)" as highlighted in the figure below and applicant is also notified of this event through SMS/ Email.

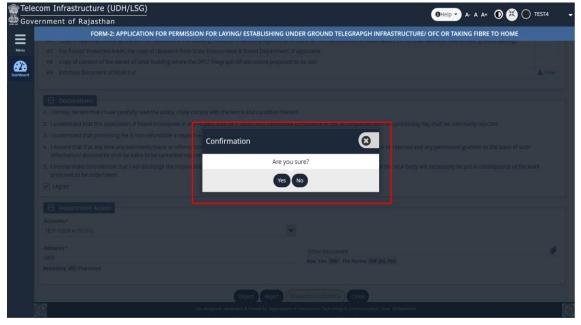




13. SECRETARY scrolls to the end of the application as highlighted in the figure below to review the application and supporting documents and then forward the request further to ACCOUNTS simultaneously to raise the Demand by clicking the button "FORWARD (ACCOUNTS)" as highlighted in the figure below.

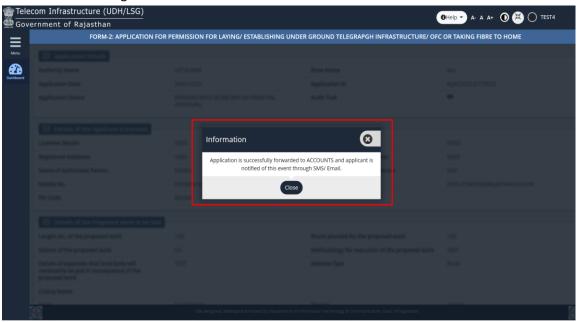


14. Upon clicking the "FORWARD (ACCOUNTS)" button, system prompts the SECRETARY with a confirmation window as highlighted in the figure below.

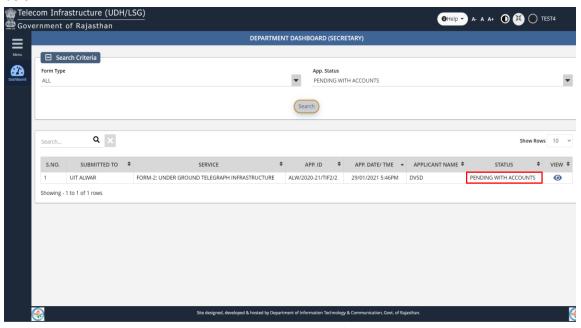




15. Upon clicking the YES button as highlighted above, SECREATRY is presented with another confirmation message as shown below

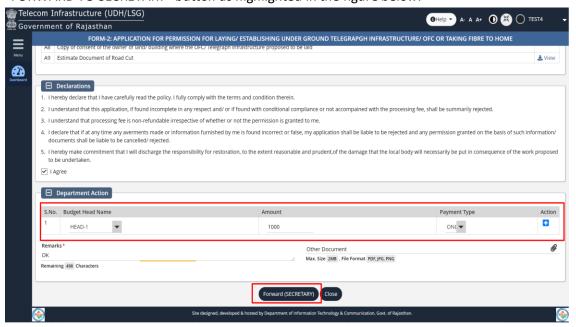


16. Similarly, ACCOUNTS login to the system to access the application as highlighted in the figure below.

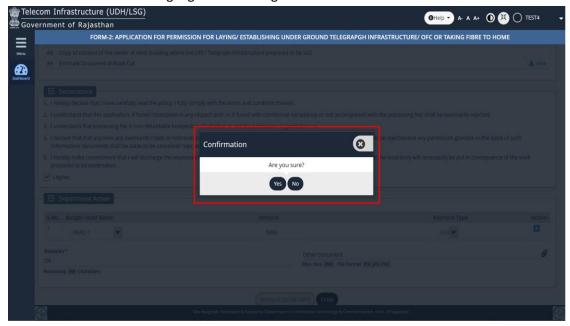




17. ACCOUNTS review the application and supporting documents thoroughly along with report and then enters his/ her REMARKS and add DEMAND for ONLINE payment and then click on the "FORWARD TO SECRETARY" button as highlighted in the figure below.

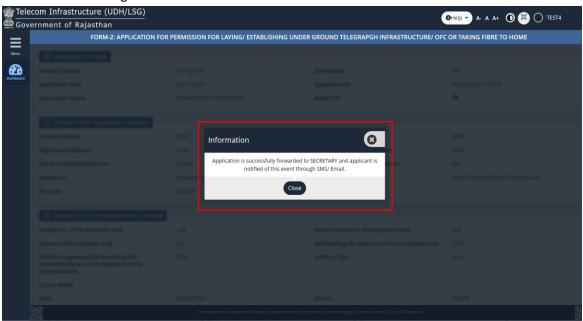


18. Upon clicking the "FORWARD (SECREATRY)" button, system prompts the ACCOUNTS with a confirmation window as highlighted in the figure below.

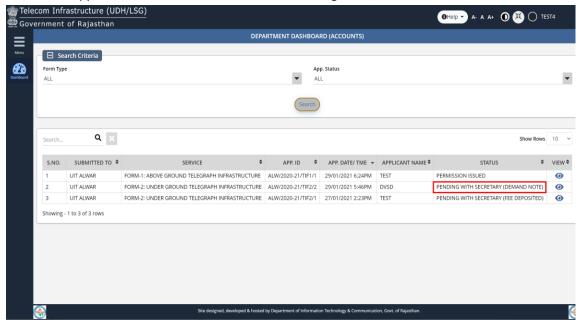




19. Upon clicking the YES button as highlighted above, ACCOUNTS is presented with another confirmation message as shown below.

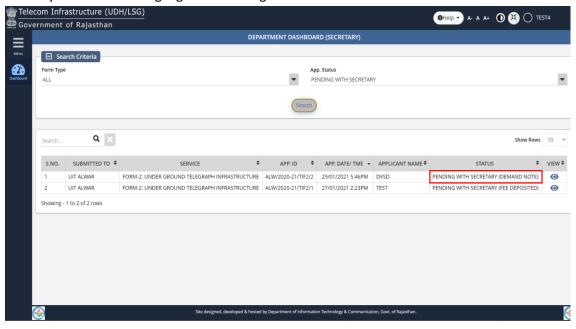


20. Application status is now updated as "PENDING WITH SECREATRY" as highlighted in the figure below and applicant is also notified of this event through SMS/ Email

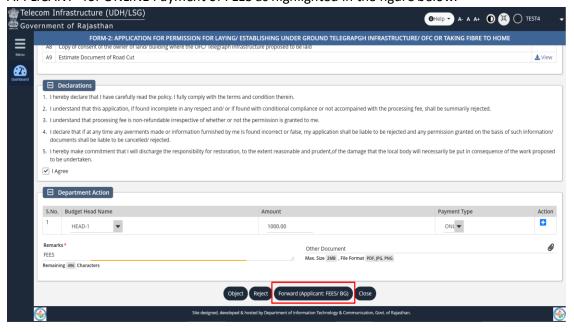




21. Similarly, SECRETARY login to the system to view the "FORM-2 UNDER GROUND" forwarded to them by ACCOUNTS as highlighted in the figure below.

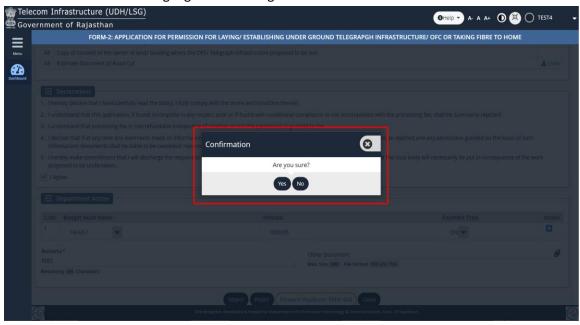


22. SECRETARY review the application and supporting documents thoroughly along with DEMAND added by ACCOUNTS and then enters his/ her REMARKS and then click on the "FORWARD TO APPLICANT" for ONLINE Payment of FEES as highlighted in the figure below.

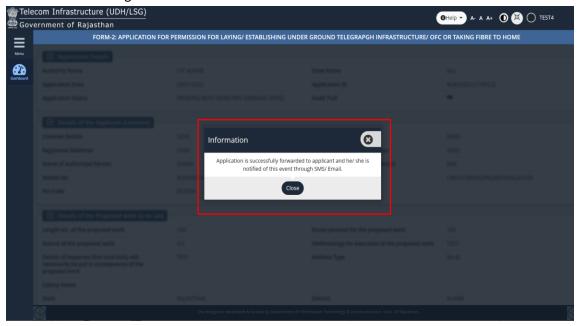




23. Upon clicking the "FORWARD (APPLICANT)" button, system prompts the SECRATRY with a confirmation window as highlighted in the figure below.

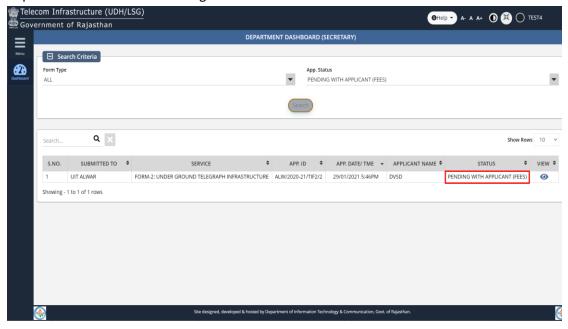


24. Upon clicking the YES button as highlighted above, SECRETARY is presented with another confirmation message as shown below.

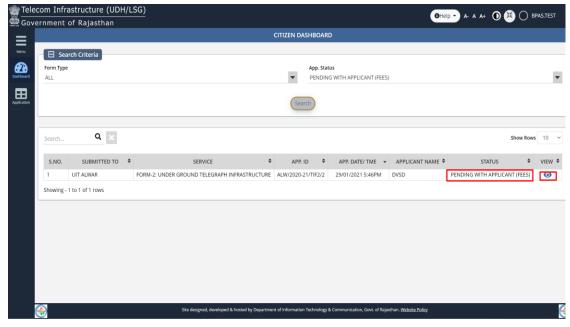




25. Now, the application status changes to "PENDING WITH APPLICANT (FEES)" for ONLINE fees deposit as shown in the below figure.

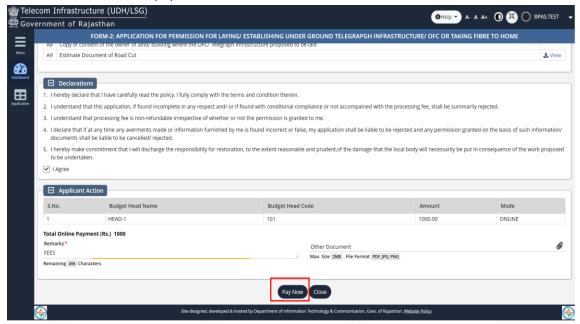


26. Similarly, APPLICANT login to the system to access the application as highlighted in the figure below.

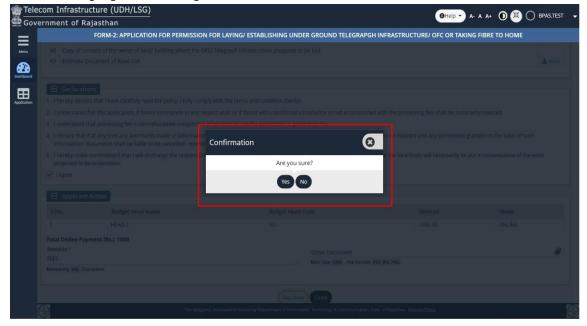




27. Applicant scrolls down to the end of the application form and will see a section "APPLICANT ACTION" as highlighted in the figure below. Applicant uploads the required documents in support of his application and then clicks on the "PAY NOW" button as highlighted in the figure below to do the ONLINE payment.

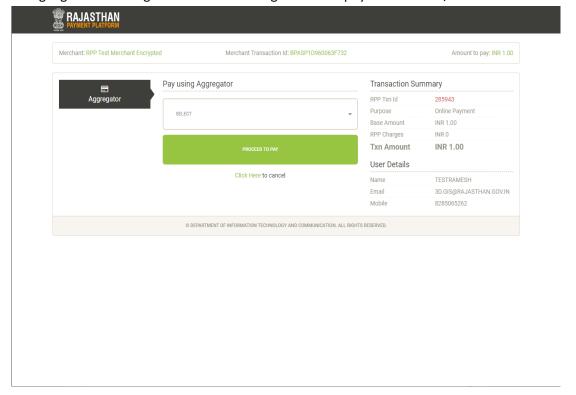


28. Upon clicking the "PAY NOW" button, system prompts the APPLICANT with a confirmation window as highlighted in the figure below.

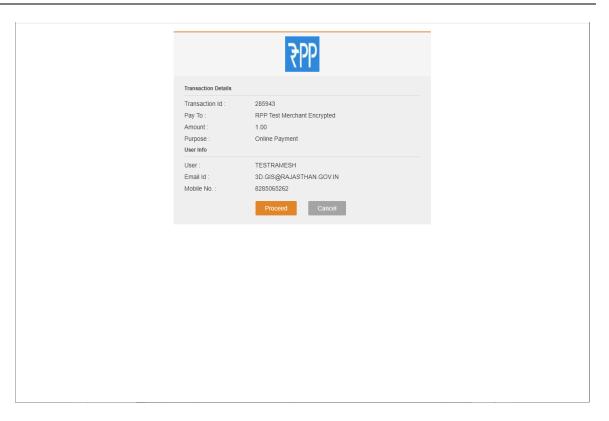


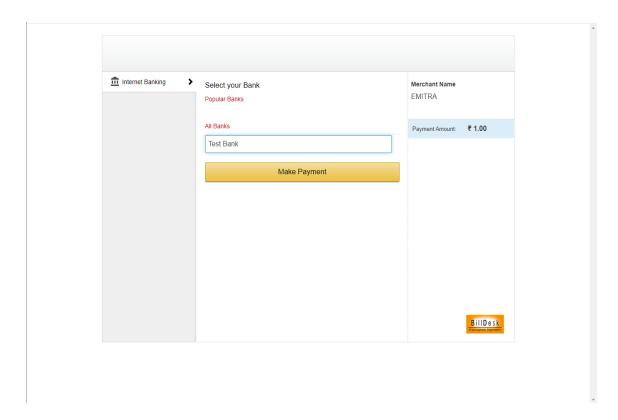


29. Applicant is re-directed to Rajasthan Payment Platform (RPP) i.e. state's own payment gateway as highlighted in the figure below for making the online payment to UDH/ LSG.



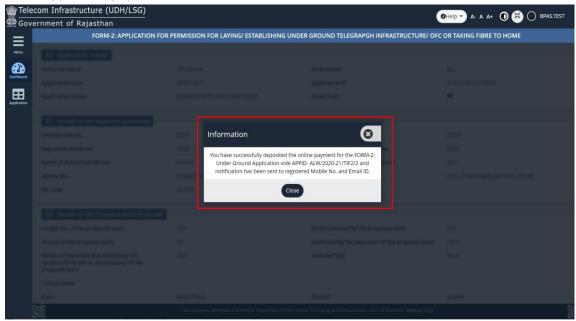




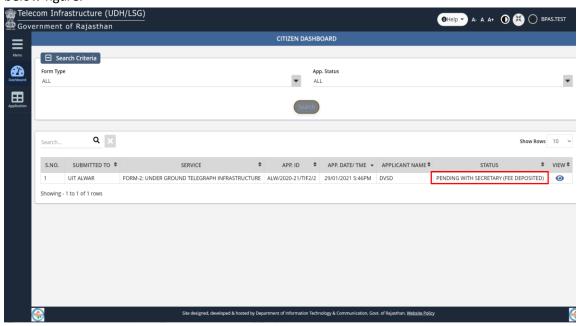




30. After successful online payment, Applicant is immediately acknowledged the receipt of his/ her online payment as highlighted in the figure below. Also, an Email/ SMS acknowledgement is sent to the applicant by system.

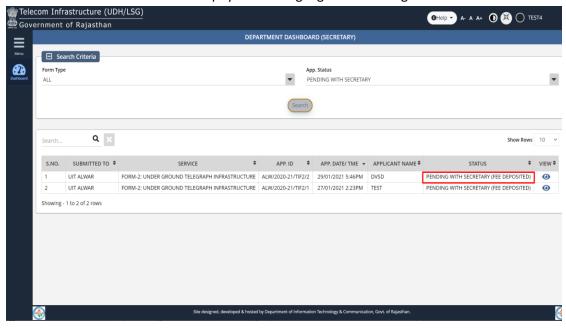


31. Now, Application Status changes to "PENDING WITH SECREATRY (FEE DEPOSITED)" as shown in below figure.

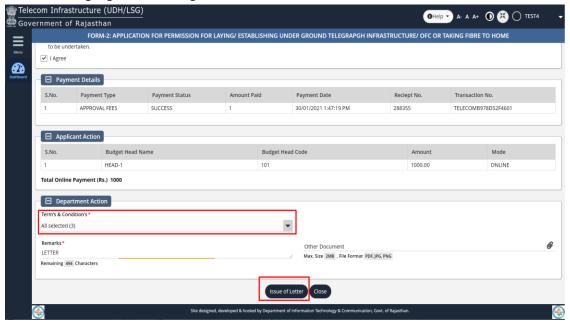




32. Similarly, SECRETARY login to the system to view the application forwarded to them by APPLICANT after successful online payment as highlighted in the figure below.

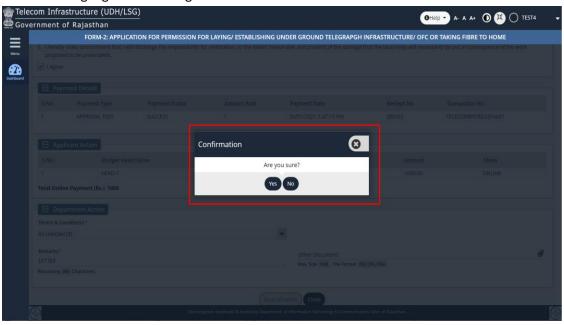


33. SECRETARY review the application and supporting documents thoroughly along online payments details paid by applicant and then enters his/ her REMARKS and then click on the "ISSUE OF LETTER" as highlighted in the figure below.

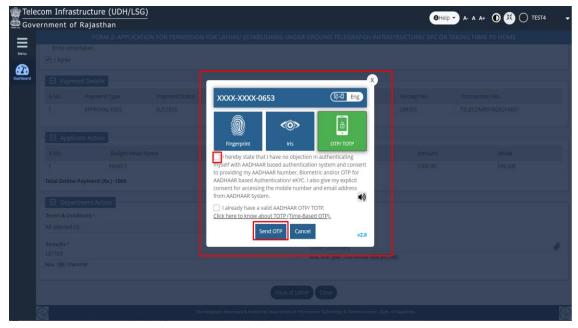




34. Upon clicking the "ISSUE OF LETTER" button, system prompts the SECRATRY with a confirmation window as highlighted in the figure below.

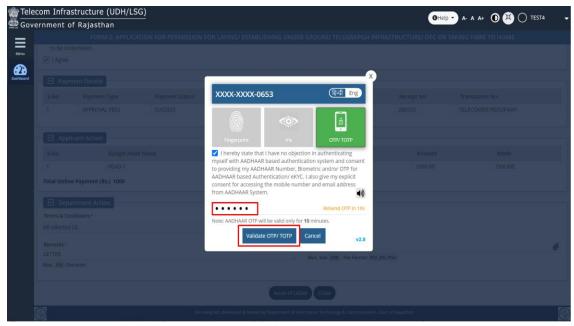


35. Upon clicking the YES button as highlighted above and is re-directed to the AADHAAR verification window as shown below.

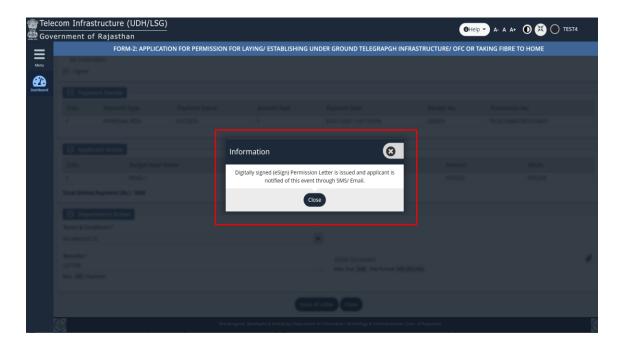




36. SECRETARY selects the first checkbox to give his/ her consent for AADHAAR VERIFICATION and then clicks the "SEND OTP" button as highlighted in the figure above to receive the OTP on his mobile number registered with AADHAAR. MS-BPAC enters the received OTP and then clicks the "VERIFY OTP" button as shown below.

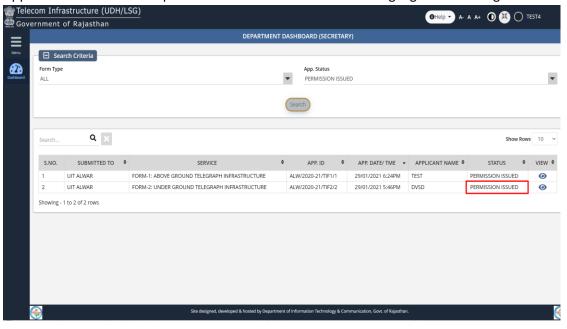


37. After successful AADHAAR VERIFICATION, SECRETARY is presented with a confirmation window as highlighted in the figure below indicating the issuance of the digitally signed (eSign) "PERMISSION LETTER". Applicant is also notified of this event through SMS/ Email and is also sent the eSign Completion Certificate

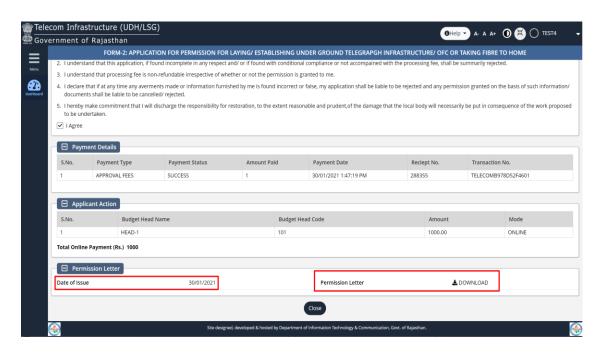




38. Application status is now updated as "PERMISSION ISSUED" as highlighted in the figure below.



39. Any stakeholder/ Applicant can now login to the system to view the PERMISSION LETTER as highlighted in the figure below





40. Digitally signed (eSign) PERMISSION LETTER.



GOVERNMENT OF RAJASTHAN UIT ALWAR



Date: 29-01-2021

APP ID: ALW/2020-21/UGFORM2/1

TEST

TEST

TEST

Subject: Grant of permission for laying of underground telegraph infrastructure under the Indian Telegraph Right of Way Rules, 2016 and Order made there-under.

Sir/ Madam,

1. The applicant-licensee has applied to accord permission for underground telegraph infrastructure under Rule 5 of the Indian Telegraph Right of Way Rules, 2016 read with Para 5 of Order No. F10(147)/UDH/3/2008Part-III Dated 06.02.2017 issued by the Deptt. Of Urban Development and Housing, Govt. of Rajasthan. The details of land/locations/property under which the permission has been applied for, are as below:-

S.No.	Proposed Route	Length (In Mtr.)
1	TEST	45.23

- 2.The application and documents/statements submitted by the applicant-licensee have examined. Necessary fee and charges has been deposited. The reports received from Department and field agencies have examined. The desired permission is in consonance with provisions of above mentioned Rules and Order.
- 3. Therefore, the permission for laying of following underground telegraph infrastructure hereby granted:-

S.No.	Item	Details
1	The nature of the work	TEST
2	The location details of the proposed work	As per S.No. 1
3	The route planned for the proposed work	As per S.No. 1
4	Methodology for the execution of proposed work	TEST
5	The mode of and the time duration for execution of the work	SDVS
6	The time of the day when work is to be done	DVS
7	Number of ducts under the roads for which permission is granted	NA

- 4.New Order Added:-
- 5. Following terms and conditions shall be applicable with the permission:-
- 1. The licensee shall ensure provision of positional intelligence, through appropriate technology, of all underground telegraph infrastructures to enable the Department to obtain real time information on its location
- 3. The licensee shall ensure provision of positional intelligence, through appropriate technology, of all underground telegraph infrastructures to enable the Department to obtain real time information on its



Signature **y**alid

Digitally Signed by name Designation Adesg Date: 2021.01.29/17/03:25

Reason: Approved

Location: aasas

THANK YOU